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DIOCESE OF SOUTHWELL  
& NOTTINGHAM

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**MULTI ACADEMY TRUST**

# Standards Committee Terms of Reference



## **STANDARDS COMMITTEE TERMS OF REFERENCE**

### Declaration of Interests

It is vital that all members of this committee act, and are seen to act, impartially. All members are therefore required to complete a declaration of their business interests; these include all business and pecuniary (monetary) interests such as directorships, shareholdings and other appointments of influence within a business or another organisation. They should also include interests of related persons such as parent, spouse, child, cohabitee and business partner where influence *could* be exerted by that person over another committee member or member of staff.

It is the responsibility of all committee members to ensure their declarations of business interests are always kept up to date and to amend them as necessary. This will be a standing agenda item for each committee meeting, allowing members to declare any changes to their interests.

The committee is concerned with monitoring the work of the Multi Academy Trust in terms of its standards across all its partner academies.

**These Terms of Reference will be reviewed annually by the MAT Board of Directors.**

### Membership

The Standards Committee shall consist of at least four directors with the Trust Administration Manager, in attendance as Clerk. Others may be co-opted to serve on the committee as appropriate.

The Committee will appoint the Chair.

### Quorum

The quorum shall be two directors (it is the responsibility of officers to alert the clerk in the event of known non-attendance at a meeting).

### Powers of the Sub-Committee

The committee has full delegated decision making powers for setting the standards across SNMAT and approving relevant SNMAT policies.

### Election of Committee chair

The chair will be elected at the first meeting of each academic year by the committee.

The Chair has the casting vote.

## Recording and reporting of meeting

The Trust Administration Manager will be the clerk to the committee and will produce minutes of all meetings to be circulated, where possible, before the full MAT Board meeting.

## **Terms of Reference for the Standards Committee**

### Purpose

#### ***To share good practice in the following:***

1. Ensure and review the regular evaluation of academies' attainment, pupil progress, attendance and general improvement.
2. Ensure academy targets are appropriately set to maximise attainment and pupil progress.
3. Evaluate the academies' performance through a range of measures including their own SEF, OFSTED and SIAMs reports, ensuring appropriate action is planned and taken for the academy to meet agreed targets.
4. Ensure that all reasonable measures are taken to ensure that pupils' SEND requirements are being met, through termly SEND reviews and including the effective deployment of Pupil Premium Grant.
5. Ensure that an appropriate, high- quality academy development plan is written and in place and implemented and regularly monitored and reviewed at LGB level.
6. Support and encourage curriculum development engaging with national guidance as appropriate.
7. Monitor the impact of any external partnerships commissioned by the Trust to support its academies.
8. Evaluate summative information on the performance of its academies comparing this to National figures.
9. Ensure that school improvement resources are properly prioritized.
10. Promote and develop links between SNMAT academies and other faith organisations.
11. Work collaboratively with the Diocesan Board of Education to support the fulfilment of its core aims and statutory responsibility for church academies.

The committee will meet at least once per term /3 times annually.

## Meeting Cycle

Term	Key Content
Autumn	<ul style="list-style-type: none"> <li>• Evaluate the outcomes of Full Reviews and KIT visits.</li> <li>• Monitor the data harvest for each academy alongside the HT commentary.</li> <li>• Analyse attendance data.</li> <li>• Analyse behavioural / exclusion data.</li> </ul> <p>And:</p> <p>Review of nationally published data for the end of:</p> <ul style="list-style-type: none"> <li>• EY</li> <li>• KS1</li> <li>• KS2</li> <li>• KS4</li> <li>• KS5</li> </ul>
Spring	<ul style="list-style-type: none"> <li>• Evaluate the outcomes of Full Reviews and KIT visits.</li> <li>• Monitor the data harvest for each academy alongside the HT commentary.</li> <li>• Analyse attendance data.</li> <li>• Analyse behavioural / exclusion data.</li> </ul> <p>And:</p> <p>Review of national data outcomes (RAISE or equivalent)</p>
Summer	<ul style="list-style-type: none"> <li>• Evaluate the outcomes of Full Reviews and KIT visits.</li> <li>• Monitor the data harvest for each academy alongside the HT commentary.</li> <li>• Analyse attendance data.</li> <li>• Analyse behavioural / exclusion data.</li> </ul> <p>And:</p> <p>Review of targets and progress across all year groups</p>